

NC Pre-K Committee Minutes

9/14/2023

Committee Members Present: Jared Keaton, Annette Grier, Michael Jones, Kristi Godfrey-Hurrell, Amber Pierce, Jennifer Griffith, Janet Singerman, Mary-Margaret Kantor, Mike Blackwelder, Michael Jones, LaToya Scott, Emily Nanney, Taralynn Sullivan

Committee Members Absent:

Staff Present: Teresa Beam, [Desiree Chappell](#), Cher Holcomb, [Cynthia Richardson](#), [Robin Steele](#)

Guests:

Mike Blackwelder called the meeting to order at 8:35 a.m.

Welcome new member to Pre-K Staff

Question raised about previous minutes - NC Pre-K sites 45% full and no mention BB site % full; Just the goal of 95%. What is that data? Answer - Cher will put that data

_____Emily_____motioned to approve minutes for ___July 2023_____meeting. ___Amber_____seconded the motion. No opposition and all voted in favor.

Follow up on Site Monitoring

Reviewed Current Site Data

Reviewed last years average

Reviewed Current Capacity Numbers as of 9/11

Reviewed Current Application Status

Site Selection:

- Need for additional classrooms in already saturated areas for the 2024-2025 school year
- Would like the committee to consider opening sites the areas that are in great need of additional seats
- Provided those zip codes
- Meet October 5, 2023 for committee to receive training and vote on opening site selection for just new sites vs. all sites for 2024-2025 school year

Questions Asked:

How did we determine these areas?
Are there centers in these areas willing to have classrooms?
Is there a way to survey potential sites in a potential area?

Jennifer Griffith - Explained why the committee needs to vote to open additional classrooms prior to opening applications or interest surveys to potential sites.

Clarification for what year we are looking at - we would add classrooms for the 2024-2025 school year.

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Janet Asked -Would we have a specified committee for site selection? - Answer - Yes.

Jennifer Griffith Explained - The Committee can vote today for site selection to open, have training at the next meeting in October and then a sub committee selected. Or the committee can wait and vote on opening site selection until the next meeting in October. Training can still be included at the October meeting.

Annette Question - Do we not already have approved sites? Answer - Yes, but those sites now have Meck Pre-K classrooms. It violates our agreement we have with Meck Pre-K as they now have classrooms in those sites.

Site selection has to be done every 3 years but for multiple reasons. Does it need to be open to everyone or just certain areas/new sites only? Can it be every site or just new sites? Answer: Reasons read as to why site selection may be open. Provided by Jennifer Griffith

LaToya Question - If contracts for current sites are all up, would it make sense to just open site selection to all sites? All existing contracts expire at the end of this year? Jennifer - not required

Janet - Clarification of coexisting in the same building with Meck Pre-K vs same zip code.

Mike - Meck Pre-K has moved their classrooms as they have seen where some of their greater need was as well

Jennifer reviewed site selection rules vs contract renewal guidelines

A motion was made to vote on Site Selection: All Sites vs. New Sites at the October meeting and the motion was seconded. There was no opposition and all voted in favor.

TS Gold & PAST data (If applicable)

Attendance

Family Engagement

Administrative Actions

Placements

Bright Beginning numbers reviewed
Goals - to work on retention moving forward

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Meeting Dates

Early September-(Site Selection) September 14, 2023
Early October-(Site Selection) October 5, 2023 10:30am-12:00pm
November (After checkpoint date) December 14, 2023
February (Required Items) February 15, 2024
March (After Checkpoint) March 14, 2024
July-August (Required Items) July 18, 2024

Conflict of Interest Policy

Reminder to sign and returned to Teresa by tomorrow 9/15

Assurance and Requirements

CDC Director Update –

- Asked about Marketing to help fill NC Pre-K seats - Teresa suggested the flags, what have you done in the past? We are open to what we can do to help meet the needs of the families and in turn fill the spots in CDC sites. IE - wrap around care, transportation,
- Open door policies about events so that we can send support to your events
- Permission to share information with CDC directors prior to placement
- How can we have Technology on site for families to access Scribbles at sites
- Move Ups - how can we help get them processed effectively?
- Shift our focus to remember that we are a collaborative program.

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Meck Pre-K

- Fully enrolled.
- 473 withdrawals this year.

Next Steps

Share the MTSS updates with the committee.

DRAFT